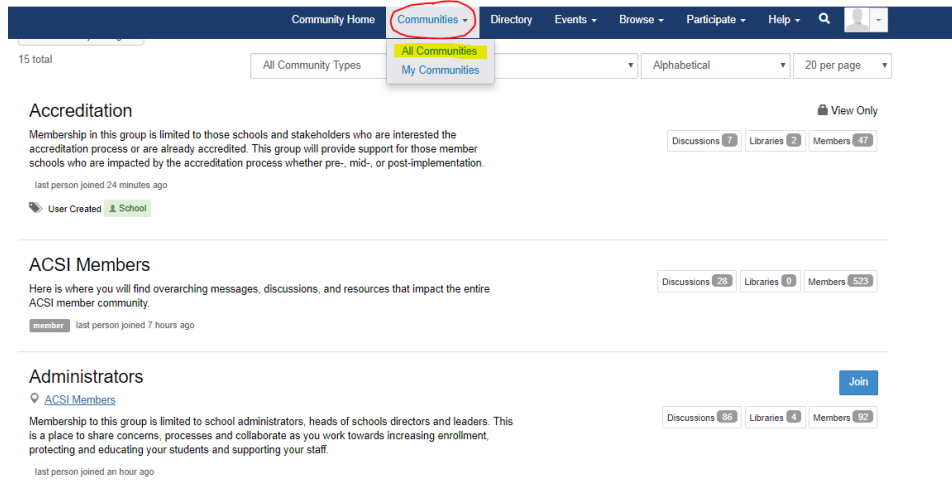


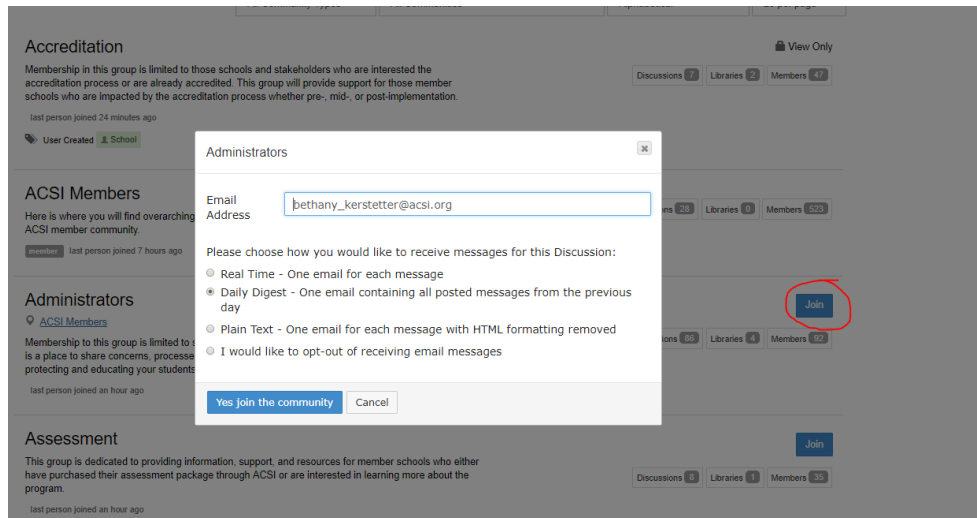
Joining a Community Group

There are many community groups you are able to join easily – **Open Groups**. A few community groups require an invitation – **Closed Groups**.

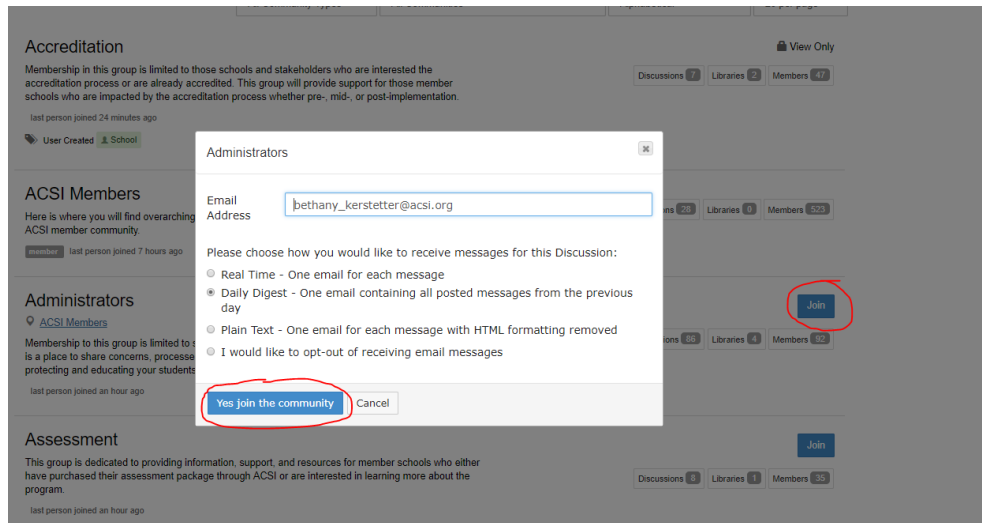
- I. To join an Open Group
 - a. Select the community group you are interested in joining from the Communities tab after selecting All Communities



- b. Click the blue Join button, and select your community group email preference

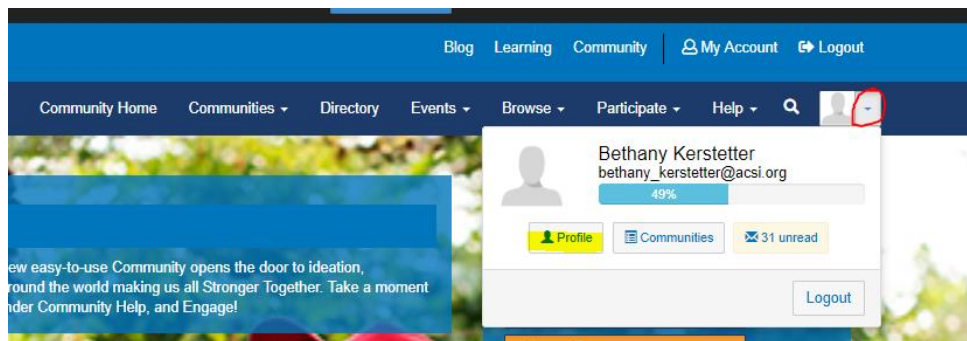


- c. Click the Yes join the community button once you have selected your email preference



II. To join a Closed Group

- a. These groups can have a View Only option if members are able to see but not interact, or not be visible on the community list if they are completely closed groups. Please send a message to Heather Wendt (Content and Community Manager) with request to join.
- b. Once you have received notification that you have been invited to join the group, go to Profile

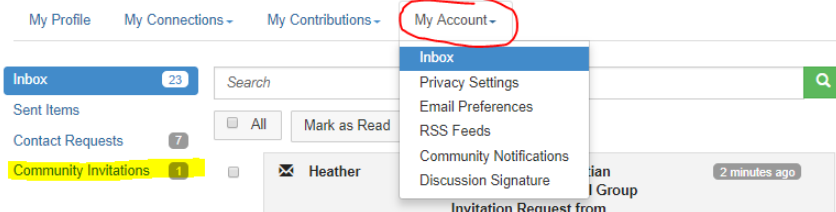


- c. Find Community Invitations tab in your Inbox under My Account and click on it

Mrs Bethany Kerstetter

Program and Client Manager, ACSI Marketing and Communication

31 new messages



- d. Confirm the community group on the invitation and click the blue Accept button

Mrs Bethany Kerstetter

Program and Client Manager, ACSI Marketing and Communication

31 new messages

My Profile My Connections - My Contributions - My Account -

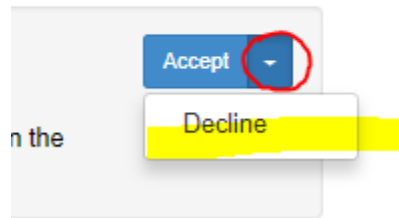
Inbox 23
Sent Items
Contact Requests 7
Community Invitations 1

Community Invitations

[Heather Wendi](#) has invited you to join the community, Accreditation
Comment: Please come and join the community I have just created on the <http://community.acsi.org> website

Accept

- i. Can click the down arrow to decline the invitation



- e. Select your email preferences and click Save

You are impersonating Bethany Kerstetter Stop Impersonating

Join Accreditation

Email Address:
bethany_kerstetter@acsi.org

Please choose how you would like to receive messages for this Discussion:

- Real Time - One email for each message
- Daily Digest - One email containing all posted messages from the previous day
- I would like to opt-out of receiving email messages

Save Cancel

Community Invitations